**Registered Nurse Adult Day Services**

**Naperville Senior Center** is seeking a **Registered Nurse** for our Naperville North Facility.

**POSITION SUMMARY:** Under the direction of the Executive Director, the Registered Nurse is responsible for the total health care needs of all Members of the Naperville Senior Center.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

* Conduct new Member intakes and assessments to determine the appropriateness of referrals as needed.
* Serve as a member of the interdisciplinary team. Maintain Member confidentiality and respect Member dignity.
* Conduct/Assess the nutritional, medical, physical and mental functional needs of the Members during the initial assessment and ongoing as necessary.
* Participate in care plans as Members enter the program and ongoing.
* Case Manage Health issues or illness, which includes verbal and written contact with physicians and other health care agencies.
* Coordinate any on-site medical or health care emergencies. Supervise medication administration and maintain a strict protocol regarding medication. Chart regarding the health and behavior of each Member.
* Supervise Members at lunch to monitor diets, eating patterns and safety issues and participate in therapeutic recreation activities as needed.
* Market and represent Naperville Senior Center to the community through on-site visits and speaking engagements. Provide health education, support and community resource opportunities for Members/families.
* Responsible for completion of chart documentation, which includes but is not limited to intake information, progress notes, MD physicals, care plans and PPD information.
* Training RN or LPN students in clinical experiences in Adult Day Care. Supervise Program Aides. Assist in the selection, evaluating and training of staff.
* Give general supervision to CAN’s and Activity Assistants and work as a team to provide complete care for Members.
* Maintain regular attendance; perform other related duties as assigned.

 **Requirements/Qualifications:**

* BSRN.
* Two or more years’ experience in home-care/ community services preferred.
* Strong clinical assessment experience preferred.
* Certified in CPR and First Aide.
* Any other tasks assigned by supervisor.

**EXPECTATION OF EMPLOYEE**

NSC is committed to Service Excellence, outstanding communication and exceeding the expectations of those we serve, including our Members, our referral sources, those who support our center and each other. The center recognizes employees who deliver on this commitment through a formal recognition program. At minimum, NSC expects each employee to maintain a positive, respectful attitude, to demonstrate flexible and efficient time management, to meet departmental productivity standards, while keeping current the necessary skills to work in our environment. Each employee is expected to maintain open, honest and appropriate confidential communications with all customer groups in order to foster an effective service environment.

 **Language Skills**

* Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
* Ability to write routine reports and correspondence.
* Ability to speak effectively before groups of customers or employees of organization.

**AMERICANS WITH DISABILITY SPECIFICATIONS**

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear; taste or smell. The employee must regularly lift and / or move 50 pounds and frequently lift and / or move up to 100 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**Work Environment**

Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is exposed to weather conditions prevalent at the time. The noise level in the work environment is usually moderate

**We offer the Following:**

* Excellent Compensation
* Professional Growth & Stability
* Innovative Training Programs
* And much more!